



SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S

# SCIENCE COLLEGE,

Congress Nagar, Nagpur - 440 012  
'A+' Grade Reaccredited College by NAAC, Bangalore

A College with Potential for Excellence identified by UGC, New Delhi

President                                      Principal                                      **Phones:** (O) 091-0712-2423432  
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## SC / ST Cell

### Policy Document

SC/ST Cell is established at Science College, Congress Nagar, Nagpur under the guidelines by RTM Nagpur University, Nagpur and the constitutional provisions. The members of the cell are- Chairman, Member Secretary, Two Members and Two Student Members. The Principal is the official Chairman of the SC/ST Cell.

**Aim :** The SC/ST Cell established in the college aims at strengthening the students belonging to SC/ST community by helping them in their endeavor for educational development, promoting special interest providing supports creating a safe environment, addressing grievances, ensuring constitutional protection, enhancing career growth and rising awareness.

#### Objectives

- i. To implement the reservation policy for SCs/STs in the College.
- ii. To collect data regarding the implementation of the policies in respect of admissions and analyze the data showing the trends and changes towards fulfilling the required quota.
- iii. To take such follow up measures for achieving the objectives and targets laid down for the purpose by the Government of India and the UGC.



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- iv. To implement, monitor and evaluate continuously the reservation policy in college and plan measures for ensuring effective implementation of the policy and programme of the Government of India.
- v. To motivate the students to participate in curricular and co-curricular activities conducted by the college
- vi. To guide the students through counseling.
- vii. To encourage students to prepare for competitive exams.
- viii. To make students aware regarding career opportunities.
- ix. To ensure that students are protected and have access to reservation rights.
- x. To follow up the implementation of government policies and programs.

### Functions of the Cell

- i. To circulate Government of India and Commission's decisions and to collect regularly information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the College for different courses, in forms prescribed, by a stipulated date, and to take follow up action, where required.
- ii. To collect reports and information regarding the Government of India orders on the various aspects of education, training and employment of Scheduled Castes and Scheduled Tribes candidates,





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4. The committee has to fix the hearing date by intimating to the complainant.

5. The Complainant and the person, against whom the complaint is filed, should be called before the committee and the committee should hear both the sides in detail.

6. The committee after hearing has to proper decision.

7. The complaint received by the Committee should be resolved maximum within 30 days from the date of receipt of the complaint.

8. Publishing any false misleading information not based on facts.

## Penalty Clause

If the person found guilty against regarding academic, administrative or social problems against whom the complaint is filed, the SC/ST Cell may impose the following penalty:

### 1. Minor Penalties:

- Warning or Caution, Censure or reprimand
- Cancellation/ Withheld Scholarship/Award/Prize/Medal.

### 2. Major Penalties:

- Suspension from Institution/Hostel.
- Temporary annulment from the Hostel/Institution.
- Rustication from the Institution.